

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	13 December 2024
Decision Maker (Officer):	Damian Williams Corporate Director, Operations and Delivery
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). The Corporate Director has delegated authority in respect of the determination of all procedural matters associated with the management of Council tenancies and leasehold properties.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Portfolio Holder for Housing
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To undertake an environmental improvement scheme at Groom Park, Clacton on Sea, as part of the current years approved Housing Investment Programme. In addition, to authorise the Assistant Director (Housing and Environment), in consultation with Legal Services, to conclude negotiations regarding a leaseholder's contribution towards elements of the scheme and agree a lease extension, subject to agreement being reached on the required variations to their lease agreement
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	In accordance with the attached supporting report.

Highlight any associated risks/finance/legal/equality considerations:	The Assistant Director (Building and Public Realm) has advised that the total cost of the proposed environmental improvement scheme will be in the region of £20,000.00 to £25,000.00 and there is provision in the current year's programme to meet this. There is a potential risk in complaints received to date being escalated to the Housing Ombudsman if the Council fails to take the agreed action to resolve the refuse issues being experienced in this area.	
Details of any Alternative Options Considered and rejected (together with reasons):	Not to undertake the proposed scheme and / or enter into negotiations with the leaseholder impacted by these works. However, this scheme will address the refuse issues in this area that have been the subject of formal complaints and are detrimental to the local environment.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published: <i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	Y	Not applicable.
		The report supporting the Decision contains confidential information
		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation
		• Relates to a claim for legal professional privilege in legal proceedings
		• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment

		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons: N/A	

Officers

Signed: 

Title: Corporate Director, Operations and Delivery

In consultation with:

Signed:

Portfolio Holder For Housing

Signed:

Section 151 Officer (if required)

Signed:

Monitoring Officer (if required)

Dated: 13 December 2024